Reminder to tenants and their employees NO SMOKING is permitted within the building.

We have recently received a high number of odor complaints related to smoking. It is a violation of New York City Law to smoke within a commercial building.

Any tenant or employee caught smoking within the building, including outside on the fire tower landing in any Stairwell, will be put in Default of their lease and may be subject to criminal charges.

If you or anyone in your organization wishes to smoke, please exit the building and move at least 25 feet away from any and all building entrances/exits, including the loading dock door, prior to lighting up.

Thank you for your immediate compliance with this building and city policy.

Sincerely,

**Building Management**